

NOMINATION ENTRY PACKET

Submission Requirements:

Each entry must consist of the nomination form, the entry narrative, and visual aids. **Please submit the nomination as one comprehensive PDF document.**

1. **Nomination Form:** Cover form for nominations. Each entry must provide contact information or a person who can be reached with regard to the nomination.
2. **Entry Narrative:** Maximum of three (3) pages single-spaced, typed pages, text only, with one-inch margins, and 11-point minimum size font. The entry narrative should explain how the submission fulfills each of the category's evaluation criteria. The name of the project should appear on the top right hand corner of each page.
3. **Visual Aids:** Visual aids such as project images (before and after when possible), publications, news articles, and marketing materials may be submitted to support the nomination.
 - **Images:** Up to ten (10) images are allowed to be submitted. Images should illustrate various aspects of the project. For example, before and after results, exteriors from a variety of angles, interior shots, community revitalization, green features, etc.

Eligibility:

- **Projects must be placed in service between January 1, 2013 and the application deadline, June 3, 2016. Proof of project being placed in service must be included.**
- **Energy Star (as applicable):** If the project has an Energy Star Certificate, a copy of the certificate with the rating is required.

Deadline:

All entries must be submitted online by close of business on Friday, June 3, 2016.

SUBMISSION OF AWARD NOMINATION

Nominations are to be submitted *online only*, using the secure Awards Portal (instructions below).

Using the Awards Portal, you will be able to upload your nomination, no matter the size, in a private and secure folder online.

You will need to register to use the portal, even if you used this tool last year.

Awards Portal Instructions

1. Go to: <https://secure.njhmfaserv.org/eheda/>.
2. Click Register.
3. Fill in requested information.
Username: For a username, please enter the project name with no spaces
Email address: You will receive an email with an activation code.
4. You will receive an email from the Portal Administrator: desser@njhmfa.gov.
5. Activate your account. Follow the instructions in the email.
6. Upload Nomination Packet. **Please submit the nomination as one comprehensive PDF document.**

If you have any questions or concerns, please contact:

Danielle Esser
(609) 278-7384
desser@njhmfa.gov

2016 AWARD CATEGORIES

Leading Housing Revitalization Development

This award recognizes achievement in an affordable housing revitalization project. Projects must demonstrate the revitalization or redevelopment of distressed or blighted neighborhoods while including an affordable or workforce housing component.

Eligible nominees will be judged on the following project criteria:

- Includes a partnership of residents, stakeholders and/or local government;
- Achieves integration and housing revitalization through design consideration and location. When possible, involves the adaptive re-use and/or redevelopment of a structure;
- Consideration will be given to projects that incorporate a mixture of unit types, with at least 20% of the units affordable, and the balance market units.
- Provides transit/transportation linkage;
- Leverages a variety of funding sources;
- Uses advanced technology to reduce energy consumption, such as NJ ENERGY STAR Homes or EPA ENERGY STAR Homes;
- Offers an array of supportive services for tenants;
- Advances the vitality of the neighborhood and strengthens local economic growth.

Leading Supportive Housing Development

This award recognizes achievement in the creation of a 100% supported housing project designed to serve special needs populations, such as: homeless; victims of domestic violence; persons with mental, physical, or developmental disabilities; persons with HIV/AIDS; and youth aging out of foster care.

Eligible nominees will be judged on the following project criteria:

- Innovative partnership made possible by the collective vision and leadership of at least two partner agencies (i.e. for-profit, non-profit, community agency, local government, faith-based organization, public housing authority);
- Promotes affordability within the community by providing affordable housing to a targeted population;
- Incorporates design excellence that addresses the needs of the tenants;
- Offers an array of supportive services to assist tenants to move towards independence and self-sufficiency;
- Leverages a variety of funding sources; and
- Promotes diversity, social inclusion, integration, and adds to the quality of life of neighborhood residents.

Leading Economic Development/Redevelopment

This award recognizes a corporation for its commitment to economic development in the State of New Jersey by advancing a project that retains or generates jobs and investment and increases the tax base. Projects can include headquarters, manufacturing and other support facilities.

Eligible nominees will be judged on the following project criteria:

- Direct and spin-off economic impact to the community in which the corporation's project is located (i.e. capital investment, job growth, tax base), with a particular focus on local hiring initiatives;
- Improvements to neighborhoods and/or business districts;
- Catalyst for additional development;
- Exhibits sustainable and green development and smart growth;
- Consideration will be given for rehabilitation and adaptive reuse of existing structures; and
- Encourages public/private partnerships and other creative financing structures.

Leading Economic Development Mixed-Use Project

This award recognizes an outstanding and innovative mixed-use development project that has significantly enhanced the economic revitalization of a community in New Jersey that has historically suffered from disinvestment. The project must support the State's plan for growth and compliment the plans of the local municipality without straining the region's infrastructure.

Eligible nominees will be judged on the following project criteria:

- Direct and spin-off economic impact to the community (i.e. capital investment, job growth, tax base);
- Consideration will be given for rehabilitation and adaptive reuse of existing structures;
- Encourages public/private partnerships and other creative financing structures;
- Supports mixed-income housing, workforce, and/or affordable housing;
- Catalyst for additional development; and
- Supports Transit Oriented Development.

2016 GOVERNOR'S CONFERENCE ON HOUSING AND ECONOMIC DEVELOPMENT

AWARD NOMINATION FORM

Please indicate the applicable category (See Award Descriptions):

- Leading Housing Revitalization Development
- Leading Supportive Housing Development
- Leading Economic Development/Redevelopment
- Leading Economic Development Mixed-Use Project

Name of Nominator: _____

Name of Organization: _____

Complete Address: _____

Phone #: _____

E-Mail Address: _____

(Do not fill in if same as nominator)

Name of Nominee: _____

Name of Organization: _____

Complete Address: _____

Phone #: _____

E-Mail Address: _____

NOMINATION FORM:

Project Name: _____

Project Address: _____

Project County: _____

Project Funding: _____

Total Development Costs: _____

Type of Construction: _____
(New, Rehabilitation)

Housing Type: _____
(Family, Senior, Special Needs, or N/A)

Total # of Housing Units or N/A: _____

Units breakdown by affordability: _____
(Include # units: Very Low, Low, Moderate, Market or N/A)

Project Partnerships: _____

**Total # of Jobs Created
or Retained:** _____